

Dartmouth Board of Health
Body Art Apprentice Task Procedures

Establishment/Apprentice Information

Name of Establishment:

Address of Establishment:

Apprentice Name:

Apprentice Address:

Apprentice Permit #: _____ **Apprenticeship Start Date** _____

Directions for Master Body Art Practitioner:

This form is to be completed as the apprentice demonstrates knowledge of each new task. These tasks are to be demonstrated while practicing as a body art practitioner apprentice. All tasks must be completed under the direct supervision of the Body Art Practitioner who has agreed to directly oversee your apprenticeship. As each new task is mastered the Master Body Art Practitioner should date, initial and provide any comments in the table. Upon completion of the apprenticeship program, this form and all documentation of experience should be submitted to the Dartmouth Board of Health for review. For each procedure the apprentice completes, a description of the procedure, skill level, and number of hours it took to complete are recorded on a copy of the customer consent form and photo of finished work and submitted as evidence of experience.

Documentation of hours worked must accompany the Task Forms.

TASKS TO BE MASTERED BY THE APPRENTICE

Demonstrates Knowledge Of:	Supervisor Comments	Date	Master Initials
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Bloodborne Pathogen Standards			
Infection Control Standards of: Workstation/premises Instruments Machines			
Infection Prevention Practices: Handwashing Personal Protection Equip. Asepsis			

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Proper Cleaning Techniques Of: Instruments Equipment Environment Ultrasonic Cleaner Workstation			
Proper Sterilization Technique: Pre-cleaning Packaging/Loading Autoclave Storage of Instruments			
Proper Waste Disposal Of: Sharps Contaminated Regular			
Can explain the content of Consent Forms and the complications that could result from tattoos			
Can properly evaluate Health History Forms			
Understands and can explain proper aftercare instructions to a client			
Can explain proper steps to take in the event of an exposure incident			
Can explain proper emergency procedure for: Excessive Bleeding Fainting Exposure Incident			
Proper Preparation of Workstation			
Proper skin surface preparation			

Apprentice Practitioners Guidance
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***Skill Level Descriptions and
Apprentice Hours/Procedures Required***

1. 75 Hours of Direct Observation

The apprentice should directly observe body art techniques of Professional Body Art Practitioners. Attention should be paid to the clean-up and preparation procedures, sanitation and sterilization techniques, exposure control techniques practiced by the body art practitioner, handwashing and glove use, machine maintenance, skin surface preparation and body art skills of the professional practitioner. Observation can only be done with the consent of the client.

Provide documentation of dates/hours of observation.

2. 75 Hours of Workstation Clean-Up and Workstation Preparation

Some of these hours can be combined with the direct observation hours after the apprentice has learned workstation clean-up and preparation skills.

Provide documentation of dates/hours of this experience.

3. LEVEL I

Minimum of 150 Procedures and 500 Hours of small, simple, single color pieces

Provide documentation of dates/hours and client names.

Provide 10 color photos of representative work with consent forms.

4. LEVEL II

Minimum of 150 Procedures and 750 Hours of medium sizes (~5"x 5"), more complicated pieces of moderate difficulty

Provide documentation of dates/hours and client names.

Provide 10 color photos of representative work with consent forms

5. LEVEL III

Minimum of 150 Procedures and 1000 Hours of larger more complicated pieces involving the blending of multiple colors, custom designs, cover-up work and fineline tattooing

EXPERIENCE

Two years experience in the practice of body art minimum.

Some of the levels are allowed to overlap, but the apprentice should master a step prior to moving on the next level. The apprentice is required to submit photographs of ten pieces from each level as evidence of experience.

I certify that the apprentice has completed the required number of hours and procedures, has displayed the techniques and knowledge of a professional body art practitioner and has successfully completed the Apprenticeship Program as designed by the Dartmouth Board of Health.

Supervisor Signature _____ Date _____

Apprentice Signature _____ Date _____