

**BOARD OF LIBRARY TRUSTEES  
MEETING OF SEPTEMBER 17, 2019**

A rescheduled meeting of the Board of Library Trustees was held at Southworth Library on September 17, 2019. Mr. Bielusiak called the meeting to order at 5:01 p.m.

**BOARD MEMBERS**

Stanley Bielusiak, Chairman	William R. Chandler
Wendy Garf-Lipp, Vice Chairman	Ilene G. Levine
Suzanne E. McDonald, Recording Secretary	Joan Menard

**STAFF**

Lynne Antunes, Director of Libraries

**Approval of Minutes**

A motion to approve the minutes of the June 18<sup>th</sup> 2019 special meeting was made by Mr. Chandler and seconded by Ms. Menard. All were in favor, none opposed. A motion to approve the minutes of the August 13<sup>th</sup> 2019 pending the revision/correction of the last line within the Open Meeting Rules in the New Business section was made by Ms. Menard and seconded by Ms. Garf-Lipp. All were in favor, none opposed.

**Financial Report for August 2019**

A motion was made to table the discussion of the August Financial Report until the October meeting by Ms. Garf-Lipp and seconded by Ms. Menard. All were in favor, none opposed.

**Director's Report**

A motion was made to table the discussion of the Director's Report for the month of August until the meeting in September was made by Ms. Garf-Lipp and seconded by Ms. Menard. All were in favor, none opposed.

**Report of the Friends of the Dartmouth Libraries**

- Membership – there are now 174 annual members and 96 Life members.
- Passes – the Fall River Children's Museum for \$500.00 was tabled pending more information and the Museum of Science for \$700.00 was approved.
- New branch – the Friends are contributing/donating \$25,000.00 and will be honored with a plaque in the Children's Library and with a book spine. They would also like to have a private tour and reception for the FODL membership.
- Board membership – Two FODL board members recently retire, and two potential replacements attended this meeting.
- Expenditure tracking – with the opening of the new branch, and FODL's expected funding of some events and materials at both sites, expenditure tracking will be done by site.
- Upcoming programs – Carol Cohen: Afternoon with Eleanor Roosevelt on September 24<sup>th</sup>, and Sam Ducharme – Appalachian Trail Experience with a March 2020 date to be determined.

**Report of the Library Foundation**

No meeting in August

**Correspondence**

None

## Old Business

- Alan Mercer – Mrs. Phyllis Mercer and Mr. Bielusiak had a talk/discussion about the possibility of having Mr. Mercer's name put on/attached to something at the new branch. Mr. Mercer was very much tied to the land – he sold his property to the Town with the hope a new branch library would be built – and was a very active member of the community. Suggestions included a tree, bench, quiet meeting room and the like.
- Library Construction – the project is still on track and on budget. The furniture was delivered. The final layer for the parking lot and finishing work still needs to be done/completed. The building will be closed from September 6<sup>th</sup> through September 18<sup>th</sup> for a 'flush out' for LEED points/certification. The building committee had a meeting with neighbors regarding fencing between the library property and their properties.
- Fundraising/Naming Rights for new building/Dartmouth Library Foundation – Ms. Antunes has received quite a few applications for the book spines. The Friends gifted/donated \$25,000.00 to the new branch after several meetings and requested the Children's room as their choice to have a recognition plaque. The Trustees chose to give the FODL a book spine, also in recognition.
- Return of North Dartmouth Branch property back to Town – The Trustees were told to wait until the new building is occupied before formally turning the Tucker Road building over to the Town. This will probably be in the warrant for the Spring Town Meeting. In the meantime, the building should have minimal heat kept on, or, winterize the building. The question was raised as to which entity would be financially responsible if something happened to the building during this time period. The meeting with the Selectboard regarding the Old North Dartmouth Branch went quite well – it wasn't the grilling the Trustees thought they would get. Ms. Garf-Lipp presented good points when she mentioned the building's lack of electrical, plumbing, heating and not being ADA compliant.
- Collection – Staff is working on packing up the collection and the Friends are allowing the use of their banana boxes for packing. Paula Sitarz said the packing should be done by the end of the week. A moving company will be hire to physically move the collection.

## New Business

- Removal of No Trespass – The Trustees voted to **take no** action at this time on lifting the No Trespass. The Building Committee will need to change the venue for their next meeting.
- New Branch Opening – Hoping for an October opening. Work still needs to be finished – data hook ups and networking, SAILS network and the like, plus the collection needs to be moved into the building. The Selectboard wants a date but Ms. Antunes is uncomfortable with a specific date for an opening at this time. The Certificate of Occupancy should be issued first.

## Other Business

None

A motion to adjourn was made by Ms. Garf-Lipp and seconded by Ms. Menard at 6:10 p.m. All were in favor, none opposed.

Next meeting tentatively scheduled for Tuesday, October 8<sup>th</sup>, 2019 at 5:00 p.m.

Respectfully submitted,  
Suzanne E. McDonald, Recording Secretary