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DARTMOUTH

BOARD OF PUBLIC WORKS MEETING MINUTES

November 7, 2019

**Department of Public Works Conference Room
759 Russells Mills Road
Dartmouth, MA 02748**

November 7, 2019

Present:

Brian Hawes, Chairman
David T. Hickox, Director

Richard Alves Jr., Vice-Chairman
Robert Rapoza, Clerk

Paul Pacheco, Superintendent Services & Infrastructure
Steve Sullivan, Superintendent of Water Service

Tim Barber, Senior Engineer
Mike Arnold, WPC Plant Manager

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

**A motion was made by Mr. Alves and duly seconded by Mr. Raposa to accept and approve the warrants for the bills payable periods ending October 28 and November 4 & 11, 2019.
So voted.**

**A motion was made by Mr. Alves and duly seconded by Mr. Raposa to accept and approve the payroll for the weeks ending October 19 & 26 and November 2, 2019.
So voted.**

**A motion was made by Mr. Alves and duly seconded by Mr. Raposa to accept and approve the meeting minutes of October 17, 2019.
So voted.**

OLD BUSINESS

Update – The Preserve

Mr. Hickox gave an update on this topic. The Town is being advised to accommodate the development of 40B and provide sewer capacity. The system was not initially designed to accommodate this type of development. The estimate to upgrade the 2 stations is roughly \$1 million. That estimate was given to the developer and their counsel is stating the law states that the Town has to provide such capacity. Both pump stations that cover that area are not pumping at their designed capacity so they need to be upgraded regardless of the projects. The estimate to bring the stations back to their designed capacity is \$31,000 for parts. When labor is added to that cost, it is estimated at \$60,000. Looking at that amount, it is obvious that it will require much more upgrading to accommodate the 40B developments. Mr. Hickox is proposing we offer to contribute the \$60,000 to bring the stations back to full capacity. The developers of Lincoln Park are still committed to doing upgrades to these 2 stations to cover their project, which last discussed was estimated at \$100,000. The balance of the cost should then be on the developer. The Town proposed that, however, the developer declined that offer. There is a meeting scheduled for November 25, 2019 with the Zoning Board to discuss these options. Even if the \$60,000 was approved, it would have to go to Town Meeting in June for approval, along with any additional funds needed by the Town. Mr. Hickox will also call DEP to ask about 40B coming into Town when there isn't sewer capacity to cover it. Mr. Alves had questions about other options or what would

happen if the funds were not approved at Town Meeting. Mr. Hickox stated he wasn't sure how it would proceed at that point.

**A motion was made by Mr. Alves and seconded by Mr. Raposa to accept and approve the amount of no more than \$60,000 of Sewer Enterprise Funding to be used toward upgrading the Elswick and Route 6 pump stations to bring them back to full designed pump capacity.
So voted.**

Land Lease Transfer at Water Pollution Facility

Mr. Hickox stated the farm land along the side of this facility is currently leased to Milky Way Farms of Westport. Mr. John George (who had previously leased the land) recently contacted Mr. Hickox and informed him that he and Milky Way Farms came to an agreement to release the land back to John George. The contract states it is non-transferrable unless approved by the Board of Public Works. Both parties are in agreement to transfer the lease back to John George. Doing so will leave a balance due back to Milky Way Farms of 11 months of rent on the land. It would also require John George to bring in the insurance requirements and also to pay the balance of the 11 months of the contract. It is a 3 year renewable contract.

**A motion was made by Mr. Alves and seconded by Mr. Raposa to transfer ownership of the lease for the farm land here at 759 Russells Mills Road from Milky Way Farms of Westport to Mr. John George for the balance of the contract.
So voted.**

Mr. Richard Alves had to be excused from the meeting to report to other business.

NEW BUSINESS

Approval – New Meter Pit Specification

Historically, the Water Department has not promoted the use of meter pits as they can be difficult to install and maintain. However, there are certain applications where it makes more sense to use a meter pit. The Water Department believes it would be best over the long term to allow them in certain areas. Mr. Sullivan has done some research and found a meter pit that would make it easy to install and maintain. There is a sample at the Water Department office. It is on a hook that allows the meter tech to pull the meter up, service it and then drop it back in. Mr. Hawes asked who installs the meter pits. Mr. Sullivan stated it is the contractor that would install them. The Water Department does keep a small inventory in stock that allows a contractor to pick them up from the Town. Mr. Sullivan will bring the fees/costs of the new meter pit before the board for approval once amounts are figured.

**A motion was made by Mr. Raposa and seconded by Mr. Hawes to approve the specification for a new meter pit.
So voted.**

Award Contract – I/I SMH Rehabilitation – Stantec

Mr. Hickox explained to the board that a couple of years ago, the sewer easement up at the south end of Town near Buttonwood Brook was fully evaluated and upgraded. A repair for each manhole was written up and a contract was created. All manholes were then upgraded according to the contract. That same process is now going to be done on the sewer easement running from the north end south into the back of the property here at the DPW. This contract is for Stantec to do that research on each manhole and write up a contract that explains each manhole and what is needed. This process usually requires a laborer to work with alongside them. Once Stantec puts this contract together, it will be bid out for completion. This does not include construction and engineering. There are available funds in I/I account to cover this amount.

A motion was made by Mr. Raposa and seconded by Mr. Hawes to accept and approve the contract for Stantec to complete the I/I Sewer Manhole Rehabilitation not to exceed the amount of \$37,000.

So voted.

MISC

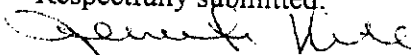
Mr. Hawes asked if there was any way to enlarge the brush drop off area. Mr. Hickox stated he can check to see if there are funds available. At the minimum, we should move forward with the engineering and permitting and as it would then have to go to conservation for approval. The project would need to include building a small roadway to get to the available piece of land as it is not abutting the land currently being used. There are wetlands on both sides that stop an expansion of the current area. It would then be an option to separate the brush and leaf areas. Mr. Hawes stated he is still hearing complaints that it is tight and difficult to move through the area right now. Mr. Hickox stated he would also like to put Jimmy out for a Saturday or two again to check stickers as it is a busy time for leaves.

Mr. Hickox updated the Board of the changes in personnel to the Water Department. The department is losing two employees. Peter Andrade, the Chief Operator was accepted as Fire Chief at District 1 and will be leaving soon. Adam Medeiros, a laborer at the Water Department has also left as of last week. The laborer position can probably be filled easy enough, however, filling Peter's Chief Operator Position may be more difficult. The operator in training program that we put in place should assist us in putting the right people in the positions.

Mr. Raposa asked what was going on with the Cedar Dell situation. Mr. Hickox stated a report was recently sent to the Board that was done a year ago. That report was the initial reply to the resident's concerns. A number of written comments were then submitted from residents to our consultants. Hopefully the authorities will see that the Violetta Wells are not having an impact on Cedar Dell. There are many factors that could have been making an impact on the area.

Having no further business to discuss that morning, at approximately 8:45 a.m., a motion was made by Mr. Hawes and duly seconded by Mr. Raposa to adjourn the meeting. So voted.

Respectfully submitted:



Jennifer Kite, Administrative Assistant

Approved: 