GREATER NEW BEDFORD MEDICAL RESERVE CORPS
An Initiative of Southcoast Emergency Planning Partnership

**Serving The Communities of
Acushnet, Dartmouth, Fairhaven, Freetown,
New Bedford and UMASS Dartmouth**

Policy and Procedure
Volunteer Code of Conduct

- All individuals interested in volunteering with the **GNBMRC** will sign a conduct and confidentiality agreement prior to being accepted into the program.

- All **GNBMRC** personnel will wear photo identification provided by the program at all times during any activation, drill or education program. This identification will be worn in such a way that it is easily visible, and will provide the name and job title of the volunteer.

- All **GNBMRC** volunteers will undergo orientation training. All GNBMRC volunteers will maintain the strictest confidentiality regarding all patient personal and medical information. Failure to do so may result in immediate dismissal from the program.

- All **GNBMRC** will dress in a manner appropriate to the duties they are to perform. Attire will be neat and clean and footwear must provide safe and secure footing while protecting feet from hazards.

- All **GNBMRC** personnel will conduct themselves in an appropriate and professional manner at all times. Respect will be given to the rights and feelings of other volunteers, patients, family members and any other person with which their participation in the program brings them in contact.

- **GNBMRC** personnel will not perform any activities beyond the scope of their job description. All volunteers have the right to state that they do not feel comfortable performing duties when asked and these feelings will be respected. If these duties fall within the agreed upon core duties as stated in the job description, this issue must be addressed with the program administrators so that modifications may be made to the job description or the volunteer may be reassigned to a different position.

- **GNBMRC** personnel will work under a prearranged algorithm and will abide by the chain of command set forth by that algorithm. Volunteers will report to, take direction from, and provide feedback to their direct supervisor.

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Signature   Date